

Third Party Fee Schedule for Release of Medical Records

The following fees apply according to New Jersey Regulation §8:43G-15.3 (d) & (e) for a person or entity authorized by patient:

Access/Search Fee	\$10.00
Photocopies	\$1.00 per page for the first 100 pages \$0.25 per page up to a total charge of \$200.00
Preparing and burning a CD	\$25.00 each
Postage	Postage will be billed at actual costs for mailing
Maximum charge limit	\$200.00

* Please do not send cash *

* We do not accept credit cards *

Please make your check or money order payable to:

ACUITY SPECIALTY HOSPITAL OF SOUTHERN NEW JERSEY

Please mail check to: **Medical Records Director
Health Information Management - ROI
Acuity Specialty Hospital
218 Sunset Road
Willingboro, NJ 08046**